Attendance:

David Miall
Boris Choi
Sam Perry
Peter Gillingham
Brandon Stainton-Scarth

Items arising from previous meeting:

Current Items:

- Product explained
  - Func spec has not specified the user directed to
    - It is directed to basically everyone
  - "How to sell to ppl in 15 sec"
    - Need short, attractive hook up point
- Func. Spec.
  - Issue 1 - why here?
    - Text type? Why include?
      - Text has no type - just plain text really?(or ASCII/unicode if that's what you wanted)
      - Just so to match with the module spec.
    - So import text from word/.txt?
      - Think user centric
        - They don't really care - xml should do all the work

- They may import whatever - and no one is going to import a text source file to a presentation software
- Issue 2 - Clearness
    - Card?
        - Slide if you wanted to call it - name origin from apple old attempt
        - You may move between card and any internal item source
    - Then where is this specified in F.S.?
        - Will be up when we are confident that it's doable
    - Not good enough - especially for finance need to have confidence on group being able to deliver
    - Extra: Hot pink?
        - F.S. must tell user what can be done with the software specifically
- Issue 3 - Revision History?
    - Where?
        - Check git repo history - added Tony to repo
    - Not good enough - has to be on the doc itself as well

- All pdf needs
  - Change table
    - Version ID
    - Change made by?
    - Description

AOB:

Actions Arising:
Regular meetings with Tony?
Meeting next week on finance

There being no further business, the meeting was adjourned at 15:30.